



# Building a Successful Archival Programme: A Practical Approach (Chandos Information Professional Series)

*Marisol Ramos, Alma Ortega*

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This valuable resource provides information on best practices and solutions to successfully establish an archival programme; it uses a practical approach, without the use of technical or theoretical jargon. Additionally it serves as a companion text in a theoretical archival course. The book provides easy-to-follow advice on how to assess the information needs of any institution and the greater community for which the archives were created to serve. Guidelines for achievable goals are provided for starting an archives programme in an environment where a small budget or even a 'no budget' can threaten the future of the archives.

- First book that attempts to de-mystify archives
- Practical approaches without the use of technical jargon
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